Date: 12/05/2020

Dear Parents,

Day’s Greetings!

I extend my heartfelt gratitude for staying virtually connected. It has been reported that parents are receiving communication via email / phone wherein the communicator purportedly represents to be the school staff member or associated service provider, demanding money to be transferred for arbitrary reasons.

Please note that the fee circulars have been uploaded on the website & ERP platforms, and the same platforms will continue to be the medium of communication for all issues pertaining to all kinds of fee being charged. The circulars also categorically illustrate the mode of payments to be adopted wherein facilities of immediate receipt or all the account details are provided. Please do not remit fee beyond the given method under any circumstances.

I apprehend an increased propensity of cybercrime, primarily because remote connectivity will continue to be an important aspect in our daily lives. It is extremely important to educate oneself with the Do’s and Don’t’s of the same. For all financial operations in your daily lives, I suggest to immediately connect with your Bank and apprise yourself regarding the aforesaid.

Please find the authorized Helpline Numbers and email ids for the purpose of all kinds of fee enquiries. This is for your ready reference.

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone Number</th>
<th>Email Id</th>
</tr>
</thead>
<tbody>
<tr>
<td>Binod Shaw</td>
<td>81003 30457</td>
<td><a href="mailto:accounts@aisedu.org">accounts@aisedu.org</a></td>
</tr>
<tr>
<td>Arpan Roy</td>
<td>96742 77777</td>
<td><a href="mailto:admissions@aisedu.org">admissions@aisedu.org</a></td>
</tr>
<tr>
<td>Harshit Gattani</td>
<td>90073 65555</td>
<td><a href="mailto:info@aisedu.org">info@aisedu.org</a></td>
</tr>
</tbody>
</table>

Please note all the mails can be marked a copy to principal@aisedu.org. Please feel free to communicate between 9:00 AM – 5:00 PM we will be happy to assist.

I wish that you and your loved ones stay safe and healthy.

With Regards
Thanking you

[Signature]

Principal
Asian International School